**Graduate School of Economics** Leave blank. Office use only.

**Hitotsubashi University**

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186-8601 JapanE-mail:econ-exam.gs [at] ad.hit-u.ac.jp

**Doctoral Program for International Students**

**Letter of Recommendation**

TO THE APPLICANT: Complete this section. Give this form to the person whom you have asked to recommend you. Upon receiving the sealed envelope from the recommender, include the envelope in the application package to be sent to the Graduate School of Economics, Hitotsubashi University.

Applicant's Name

 family name first name middle name

Recommender’s Name

 family name first name middle name

TO THE RECOMMENDER: Please enclose the completed letter of recommendation in a sealed envelope and sign it across the seal. Return the sealed envelope to the applicant. If you prefer, you may write a separate letter and attach it to this form. This recommendation letter will remain confidential and will be used for the screening purposes only.

1. How long have you known the applicant? years months
2. In what capacity have you known the applicant?

1. How often have you seen the applicant?

[ ]  daily [ ]  weekly [ ]  monthly [ ]  rarely

1. In comparison with other students/employees in the same field whom you have known, how would you rate the applicant's overall academic or administrative ability?

[ ]  Truly Exceptional (one of the best you have known)

[ ]  Outstanding (highest 5%)

[ ]  Excellent (next highest 5%)

[ ]  Good (strong ability, but not in top 10%)

[ ]  Average (upper 50%)

[ ]  Below Average (lower 50%, but recommended)

[ ]  Not Recommended

1. Please evaluate as *excellent*, *average* or *poor*:

 *excellent average poor*

Academic Performance [ ]  [ ]  [ ]

Intellectual Potential [ ]  [ ]  [ ]

Creativity & Originality [ ]  [ ]  [ ]

Motivation for Graduate Study [ ]  [ ]  [ ]

1. (For university professors and instructors only)

Is the academic record indicative of the applicant's intellectual ability? If no, please explain.

1. Discuss the applicant's competence in his/her field of study.

1. Additional comments, if any.

Your name

Position or title

Organization

Address

Phone Fax

E-mail

 Signature Date

\*Important\*

Please write your contact information, as in some cases the Admissions Office inquires about the contents of the letter of recommendation.