

Admission Number	EM02
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Graduate School of Economics
Hitotsubashi University
2-1 Naka Kunitachi, Tokyo
186-8601 JAPAN
Fax: +81-42-580-8195
E-mail: econ-exam.gs[at]ad.hit-u.ac.jp

Graduate School of Economics, Hitotsubashi University
Master's Program in Economics (Starting from April 2023)
Spring Admission Examination

The Graduate School of Economics of Hitotsubashi University aims to develop researchers and practitioners who are equipped with cutting-edge knowledge of economics and advanced analytical skills, who can accurately grasp complex economic and social phenomena, discover important issues, and solve them. To this end, the Master's Program offers a systematic educational system based on coursework that builds on the core subjects in the fields of microeconomics, macroeconomics, statistics and econometrics, and economic history. In addition, the Master's Specialization Course also offers a professional development program aimed at fostering practitioners with a high level of expertise. Prospective students are expected to have a high level of motivation to learn, a spirit of intellectual inquiry, the ability to think and persevere, and communication skills, including English, in addition to basic knowledge of economics. We hope to attract enthusiastic students to our program, which we are proud to say is one of the best in the world with excellent professors.

Please read this document carefully before preparing your application.

1. Courses and the Number of Students Admitted to the Master's Program

There are two courses in the Master's Program: The Academic Researcher Course and the Professional Analyst Course. The Academic Researcher Course is designed for students who wish to progress to the Doctoral Program and provides students with the advanced knowledge and research skills required to pursue an academic career. The Professional Analyst Course is designed for students who wish to finish graduate school with a master's degree and provides the frontier expertise and analytical skills necessary for a career as a professional economist in the public or private sector. Students enrolled in the Professional Analyst Course may choose to participate in one of the four professional training programs focusing on (a) public policy, (b) statistics and finance, (c) regional studies, or (d) health economics. Details on the screening process for these programs will be provided after the enrollment. Students enrolled in the Academic

Researcher Course are not eligible for these programs. Note, however, that students enrolled in the Professional Analyst Course may choose to progress to the Doctoral Program if they fulfill the necessary academic requirements.

Course	Major	Number of students to be admitted
Academic Researcher Course	Major in Economics	82
Professional Analyst Course		

Note: The number of students to be admitted above is the total number of students including those admitted to the Master's Program through Autumn admission examination.

2. Eligibility for Applicants

Applicants must satisfy either one of the conditions below.

- (1) Have received (or expect to receive by the end of March 2023) a bachelor's degree according to Article 83 of the School Education Act of Japan.
- (2) Have received (or expect to receive by the end of March 2023) a bachelor's degree according to Article 104, Paragraph 7 of the School Education Act of Japan.
- (3) Have received (or expect to receive by the end of March 2021) a bachelor's degree and have completed (or expect to complete by the end of March 2021) 16 years of education in a country or countries other than Japan.
- (4) Have completed (or expect to complete by the end of March 2023) a course of 16 years of education which is equivalent to a bachelor's degree in an educational system in a country other than Japan by taking a correspondence course within Japan.
- (5) Have completed the course which is equivalent to a bachelor's degree at one of the higher educational institutions in a country other than Japan, which is designated separately by the Minister of Education, Culture, Sports, Science and Technology. (Limited to those who are said to have completed a 16-year course in the education system in the foreign country)
- (6) Have received (or expect to receive by the end of March 2023) a bachelor's degree or its equivalent at a foreign university or other foreign school (limited to those that have been evaluated by a person certified by the relevant foreign government or relevant organization for the overall status of its education and research activities, or those that are separately designated by the Minister of Education, Culture, Sports, Science and Technology as equivalent thereto) by completing a course of study with a duration of three years or more (including a completion of a course by completing a correspondence course in Japan offered by the school in the foreign country, including completion of a course at an educational facility designated in the school education system of the foreign country as specified in the preceding item(5)).

- (7) Have completed a specialized course of a vocational school (limited to those with a period of study of four years or more and other criteria set by the Minister of Education, Culture, Sports, Science and Technology) that are separately designated by the Minister of Education, Culture, Sports, Science and Technology after the date specified by the Minister of Education, Culture, Sports, Science and Technology.
- (8) Be designated by the Minister of Education, Culture, Sports, Science and Technology.
- (9) Those who have entered a graduate school pursuant to the provisions of Article 102, Paragraph 2 of the School Education Act of Japan (early entrance into the graduate school) and have been recognized by the Graduate School of Economics as having an academic ability suitable for receiving education at the Graduate School of Economics.
- (10) Those who have been screened individually for eligibility and recognized by the Graduate School of Economics as having an academic ability equivalent to have a bachelor's degree or higher and will be 22 years old or older by April 1, 2023.

Note 1: Persons applying under criteria (9) must inquire in advance by email to the Administration Office of the Graduate School of Economics regarding their eligibility, no later than Friday, October, 21, 2022.

Note 2: Persons applying under criteria (10) must will undergo an individual qualification review prior to the application period. Please inquire to the Administration Office of the Graduate School of Economics by email. Documents necessary for the individual qualification review should be submitted between, Monday, October 17, 2022 and Friday, October 21, 2022. The results of the review are expected to be sent by around Tuesday, November 15.

3. Documents Required for Application

Applicants are required to "Register online through the web application page" and "Submit documents by mail". Please refer to the attached "Graduate School Application Process" as well as this application guideline for the online application registration through the web application page. All the documents must be in English or Japanese. If original documents are written in languages other than English or Japanese, please attach an English or Japanese translation.

(1) Preparation of documents

Please prepare the following documents. The documents include "Documents to be submitted by an applicant" as shown in Table 1 below and "Documents to be submitted by a person other than an applicant (Recommender)" (A Letter of recommendation) as shown in Table 2. As some applicants may be exempted from submitting some documents, please read the details for each document carefully.

- A) For the formatted documents, please use the Word or Excel format file provided on the following web page (Admissions to the Graduate Programs), and avoid

hand writing except for your signature.

<<https://www.econ.hit-u.ac.jp/eng/page/graduate/admission.html> >

- B) If any of the submitted documents include certificates or other documents written in a foreign language other than English, please attach a Japanese or English translation of them.

(2) Creation of PDF file

When you have prepared the documents, please create PDF files of the documents 2. through 9. in Table 1, excluding "Application Form" 1. These PDF files are uploaded to the online application registration (see below, "4. Application Procedure").

- A) Each document must be scanned in color at a resolution of 150 dpi or higher without distortion or shadows, using a copier or similar device with a scanning function. Images taken with digital cameras or smartphones are not acceptable, as they may be distorted and cannot be read correctly. The "6. Research Proposal" should be converted directly from a Word file to a PDF file.
- B) These PDF files should be combined into a single PDF file. The file name should be "Last name_first name_application.pdf" and "last name first name" should also be written in alphabets.

e.g., Hanako Hitotsubashi: hitotsubashi_hanako_application.pdf

e.g., John Onebridge: onebridge_john_application.pdf

Table 1: Documents to be submitted by the applicant

Documents	Details
1. Application form	<ul style="list-style-type: none">After registering your application on the web application page, print out a double-sided in color from the "Applicant's Personal Page". If there are multiple copies, please staple the upper left corner
2. Certificate of (expected) graduation	<ul style="list-style-type: none">A certificate issued by the president or dean of your home university, or a certificate of bachelor's degree conferral issued by the National Institution for Academic Degrees and Quality Enhancement of Higher Education, or a certificate of (planned) application for degree conferral issued by the head of a junior college or a technical college. <p>Applicants who meet 2. Eligibility for Applicants (3), (4), or (6) must submit a certificate stating the degree (B.A., B.S., etc.)</p> <p>However, a certificate of expected graduation is acceptable for applicants who are expected to graduate, and an academic transcript is acceptable for applicants who are graduated or expected to graduate from Hitotsubashi University</p>

3. Academic Transcript	<ul style="list-style-type: none"> ● Academic Transcript issued by the degree-awarding university or equivalent institution
4. Certificate of TOEFL® score	<ul style="list-style-type: none"> ● Applicants must submit a score of TOEFL iBT® (taken no earlier than February 2021) in the forms of both (a) and (b): <ul style="list-style-type: none"> (a) The official TOEFL® score sent directly to the Graduate School of Economics, Hitotsubashi University from ETS (TOEFL® DI Code 0436. Graduate School of Economics Department code 84 Economics.) (b) An applicant should submit a copy of the TOEFL® score report sent from ETS, or a printed score report downloaded from the website. <p>Note:</p> <ul style="list-style-type: none"> - Need to submit both (a) and (b) - TOEFL ITP® scores are NOT acceptable - "Test Date score" is used as the effective score. "MyBest™ Scores" CANNOT be used. - The score of "TOEFL iBT® Home Edition" can be accepted. - An Applicant who has received a degree from a country where English is the main language is exempt from submitting a TOEFL® score.
5. Certificate of Examination for Japanese University Admission for International Students (EJU) or Japanese-Language Proficiency Test (JLPT)	<ul style="list-style-type: none"> ● There is no minimum score or level requirement for transcripts to be submitted. The transcript to be submitted must be from an examination held after February 2021. <p>[EJU]</p> <ul style="list-style-type: none"> ● Submit a copy of the "Certificate of Academic Records" showing your score in the "Japanese as a foreign language" of the Examination for Japanese University Admission for International Students (EJU) administered by the Japan Student Services Organization (JASSO), or a copy of the "Confirmation of Academic Records" printed from the website. <p>[JLPT]</p> <ul style="list-style-type: none"> ● Submit a copy of the "Certificate of Japanese-Language Proficiency Test Results and Score" of the Japanese-Language Proficiency Test (JLPT) conducted by the Japan Foundation and the Japan Educational Exchanges and Services.
6. Research Proposal	<p>※Use the university Word format</p> <ul style="list-style-type: none"> ● Reason for Application (approx. 400 words in English) and Research Proposal (approx. 1,200 words in English)

	<ul style="list-style-type: none"> ● If there are multiple copies, please print out a double-sided and staple the upper left corner
7. Supplementary material on language skills	※Use the university Excel format
8. Copy of residence certificate or passport	※Foreign nationals only <ul style="list-style-type: none"> ● A copy of a residence certificate stating the applicant's residential status and duration should be submitted ● If a residence certificate is not available, a copy of the photo page of an applicant's passport should be submitted
9. Certification of application fee payment	<ul style="list-style-type: none"> ● There is a non-refundable application fee of JPY30,000. A payment receipt/certificate should be uploaded/sent with the other documents ● The application fee is waived for international students who are currently receiving a MEXT (Monbukagakusho) scholarship. These applicants must submit proof of the MEXT scholar status from the home university
	※Payment by bank transfer <ul style="list-style-type: none"> ● Payment must be made directly to the following bank account. A copy of the bank receipt for the wire transfer should accompany the application. Beneficiary bank: Sumitomo Mitsui Banking Corporation SWIFT Code: SMBCJPJT Branch name: Kunitachi Branch Bank address: 1-8-45 Naka, Kunitachi, Tokyo, Japan, 186-0004 Beneficiary name: Hitotsubashi University Branch code-Account number: 666-7761762 Beneficiary address: 2-1 Naka, Kunitachi, Tokyo, Japan, 186-8601 Phone Number: +81-42-580-8078
	※For Applicants living in Japan <ul style="list-style-type: none"> ● Payment at a convenience store / Payment by Pay-easy, internet banking or credit card ● Please go to the payment site https://e-shiharai.net/ and register your information first ● Pay the fee at a counter. If you pay at a convenience stores,

<p>Continuation of</p> <p>9. Certification of application fee payment</p>	<p>i.e., Seven-Eleven, Family Mart, Lawson or Mini Stop, receive the "Certificate of Payment". If you pay the fee through the other convenience stores, Pay-easy, Net banking or credit card, print out the "Certificate of Payment" by accessing "Inquiry" of e-shiharai.net with your receipt number and your Date of Birth (YYYY/MM/DD).</p> <ul style="list-style-type: none"> ● Mail it with all other necessary documents ● The instructions can also be found at the following link: https://www.hit-u.ac.jp/faculties/graduate/examfee.html <p>※For applicants living outside Japan</p> <ul style="list-style-type: none"> ● Payment can be done only by credit card*. Please go to the payment site https://e-shiharai.net/, select "credit card" for the payment method and input your card information. All your application information is displayed. Check and click "確定 (confirm)". <p>*It is possible to use a card which carries a name different from that of the applicant. However, please make sure that the information on the basic information page is the applicant's information.</p> <ul style="list-style-type: none"> ● After making your payment, please make sure you have access to a printer with paper (A4) and access "申込内容紹介 (Inquiry) " at e-Shiharai.net. ● Please [1. Check your card][2.Input Receipt Number][3.Input your Date of Birth (YYYY/MM/DD)] , click "照会する (refer to the data) " and all of your application information is displayed. Then, click Blue-button "証明書を発行する (issue a Certificate of Payment)". ● Mail it with all other necessary documents ● The instructions can also be found at the following link: https://www.hit-u.ac.jp/faculties/graduate/examfee.html
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Table 2.: Documents to be submitted by a person other than the applicant (Recommender)

Letters of recommendation	<p>※Use the university Word format.</p> <p>URL for format publication : https://www1.econ.hit-u.ac.jp/office/bosyu/_recommendation_en.docx</p> <ul style="list-style-type: none"> ● One recommendation letter, either in English or in Japanese ● A letter of recommendation should be written by a faculty advisor or equivalent who is able to evaluate the applicant's academic performance and research ability. ● Letters of recommendation can only be accepted if they are submitted directly to the university by the official email address of the organization to which the evaluator belongs to the following address (address, etc., are also listed on the form). We do not accept forms submitted by anyone other than the recommender or by free email accounts such as Gmail or Outlook. ● Enter the applicant's name in the " Last name First name " field below <p>Subject: Last name First name _letter of recommendation (e.g., John Onebridge: Onebridge, John letter of recommendation)</p> <p>File-name: Last name _First name _recommendation.pdf (e.g., John Onebridge: onebridge john _recommendation.pdf)</p> <p>Address: Graduate school of Economics Administration Office at Hitotsubashi University. econ-recommendation@ad.hit-u.ac.jp</p> <p>Deadline for submission : Monday, December 9, 2022</p>
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4. Application Procedures

Please register your application on the web application page in the Hitotsubashi University web page <https://www.hit-u.ac.jp/faculties/index.html> during the registration period. Then submit the documents that need to be mailed during the application period.

Application period for registration on the web application page and by mail

- WEB registration: November 21, 2022 ~ December 9, 2022
- Mail application: December 5, 2022 ~ December 9, 2022

※ In case of poor postal conditions, the deadline of applications posted from abroad by December 9, 2022 can be January 13, 2023.

The deadline for receipt of the letter of recommendation by e-mail is December 9, the last day of the application period. Please ask your recommender to prepare and submit the form by the application period.

I . Web application

※Please note that no modifications nor changes can be made to the web application page after registration is completed.

[Admission number]

Please select "EM02"

[Status of Residence]

If you are a foreign national currently residing in Japan, please fill out the form.

[Research Topic]

Please enter the theme written in your research proposal]

[Qualifications – Language proficiency qualification]

Please do not enter TOEFL iBT score in this field, but in Matters requiring special mention 4

It is not necessary to enter the scores of EJU/JLPT on the web application

[Matters requiring special mention 1]

Please write the applying course (1) Academic Researcher Course
(2) Professional Analyst Course

[Matters requiring special mention 2]

Subject for an oral examination (select one subject)

(1) Microeconomics/Macroeconomics (2) Statistics & Econometrics (3) Economic History

[Matters requiring special mention 3]

Pick up maximum three JEL codes which are the closest to your Research Themes* and enter them in order of proximity (*Refer to the JEL code list in the application guidelines)

Example: J, C, P

[Matters requiring special mention 4]

TOEFL iBT score (0~120) or have a degree from a university located in the English-speaking countries

[Matters requiring special mention 5]

Leave blank

[Upload your photo data]

The photo data must meet the following conditions

Taken within the last 6 months. A clear color photo of 30 mm x 40 mm

Format: JPG 100 KB to 5 MB.

[Upload Application Documents]

After you have prepared the documents 2 to 9 listed in Table 1 of 2. Documents Required for Application", upload them in PDF format with the file name of "Last_name_First name_application" ("First name and Last_name " are written in alphabets). Please select "Application 1" on the web application page for uploading.

✧ file-name: Last_name First name_application.pdf
(e.g., John Onebridge: onebridge john_application.pdf)

II. Forms to be printed out

After entering the application information, you will be able to print out "Application Form," "Address Label (for mailing application documents)," and "Admission ticket for examination" from the "Applicant's Personal Page".

[Application form]

Please mail with your application documents

[Mailing label]

This can be used only in Japan when mailing the application documents.

[Admission ticket for examination]

The "Announcement of Successful Applicants for the First Screening" will be made by the admission ticket number, so please confirm your ticket number by then.

※The notification of the admission ticket issuance will be sent to your e-mail within one month after the end of application period and the ticket can be confirmed and printed out from your individual page.

III. Application Package

Please place all the required materials (except for the official TOEFL® score, if applicable, which should be mailed directly to the Graduate School of Economics by ETS) in an envelope and send the package to the address below by registered mail (e.g., Express Mail Service or EMS). Please write "Application for Master's Program" in red at the bottom of the envelope. No electronic submissions will be accepted.

[Mailing Address]

Application packages should be sent to the following address:

Admissions Office

Graduate School of Economics

Hitotsubashi University

2-1 Naka Kunitachi, Tokyo

186-8601 JAPAN

Fax: +81-42-580-8195

E-mail: econ-exam.gs[at]ad.hit-u.ac.jp

- (1) Please note that no modifications nor changes can be made to the web application page after registration is completed. If any modification/change is needed, please send us e-mail (econ-exam.gs[at]ad.hit-u.ac.jp) immediately, NOT creating a new application.
- (2) Applicants must choose one of the two courses, i.e. the Academic Researcher or the Professional Analyst. Applications for both courses will not be accepted. Applicants cannot change the course after submitting the applications.

5. Admission Process

The admission process consists of two stages. In the first stage of selection, decisions are made based on the transcripts, the recommendation letter, the research proposal and TOEFL® score. Applicants who pass the first stage are requested to take an online oral examination. In the second stage of selection, evaluation is made based on the materials for the first stage of selection and the score of the oral examination.

6. Oral Examination

Applicants who passed the first stage of selection will be requested to take the online oral examination. The Administration Office will give due consideration to an applicant's wish to take the oral examination in English if stated in " Supplementary material on language skills ". However, the Administration Office may conduct an oral examination in Japanese for academic reasons, if deemed necessary.

(1) Schedule of the oral examination

Date	Time	Contents
February 2 (Thu), 3 (Fri), 2023	9:20-17:00	Online interview on <ul style="list-style-type: none">• Topics related to the applicant's research proposal and the related fields in economics• Selected subject by an applicant

- (2) The timetable will be announced around 13:00 on January 23 (Mon), 2023 by e-mail.

7. Announcement of Successful Applicants

The results of the first stage of selection will be announced around 13:00 on January 23, 2023, and the results of the second stage of selection will be announced around 13:00 on

February 16, 2023 on the graduate school entrance examination notice board (south of the Administration Building) at Hitotsubashi University and the Graduate School of Economics website. Successful applicants will also receive individual notifications from the Administration Office.

8. Procedures for Enrollment

- (1) To enroll in the Master's Program, prospective students are required to pay a matriculation fee of JPY282,000. The payment period is from February 27 , 2023 to March 3 , 2023. Please note that applicants who passed the examinations but fail to pay the matriculation fee during this period will be regarded as declining to enroll in the program.
- (2) If prospective students wish to receive an exemption or deferment of the payment of the matriculation fee, they should consult with the Student Services Division at Hitotsubashi University and apply for exemption or deferment during the period specified by Student Services Division before making the payment. (One cannot apply for exemption or deferment after making the payment.) Please note that if the application for exemption or deferment is rejected, such prospective students must make a prompt payment of the matriculation fee after the decision.
- (3) Prospective students will be notified further about the necessary procedures and documents for enrollment, including tuition fees (JPY535,800 per year) that must be paid after the start of the academic year.
- (4) Prospective international students must have or obtain a resident status that enables them to enroll in the Master's Program in accordance with the Immigration Control and Refugee Recognition Act by the start of the academic year (April 1, 2023).
- (5) Prospective students who are dispatched and financially supported by a foreign government must obtain a letter of approval for the enrollment issued by the foreign government.
- (6) The matriculation and tuition fees are subject to future change.

9. Additional Remarks

- (1) The admission process is handled by the Administration Office of the Graduate School of Economics.
- (2) Admission-related questions should be sent to the Administration Office by e-mail (econ-exam.gs[at]ad.hit-u.ac.jp), or fax (+81-42-580-8195). Please write your reference number, EM02XXX, or admission ticket number whenever sending us a message. Questions by telephone will not be answered.

- (3) Applicants must submit original documents, not photocopies, except for the proof of payment of the application fees and the passport. Application materials submitted to the Administration Office will not be returned. The application fees are not refundable.
- (4) Examination scores of successful applicants may be used for educational assistance after the enrollment.

Students with Disabilities or Special Needs: Entrance Examination and Academic Learning Assistance

Applicants with disabilities or special needs who require special consideration during the application process and/or once they start their program at the Graduate School of Economics should notify the Admissions Office by one month before the application period before submitting their Master Program application documents. Although the Admissions Office will accept special consideration requests after this date, we may not be able to make the necessary arrangements in time for the screening and/or the start of the program.

By requesting special consideration for the application process, you are not obligated to apply to the Graduate School of Economics. If you are undecided about whether to apply for the program, you can still submit special consideration requests.

Note: Depending on the types of special consideration you request, it may take some time for the Admissions Office to respond.

Note on Student Dormitories Provided by the University

Hitotsubashi University has four dormitories for international students located in Kunitachi and Kodaira. Applicants who wish to live in the dormitory should submit applications following the application guidelines that will be announced in June and December at the following website. Please note that dormitory selection is by lottery.

https://international.hit-u.ac.jp/en/curr/accom/application_for_dorm/index.html

JEL codes

Please select up to three JEL codes from the table below, and fill in the corresponding alphabets in the order of proximity to your desired research field, in the Application form. For detailed classification, please refer to the American Economic Association website: <https://www.aeaweb.org/econlit/jelCodes.php?view=jel>

A	General Economics and Teaching
B	History of Economic Thought, Methodology, and Heterodox Approaches
C	Mathematical and Quantitative Methods
D	Microeconomics
E	Macroeconomics and Monetary Economics
F	International Economics
G	Financial Economics
H	Public Economics
I	Health, Education, and Welfare
J	Labor and Demographic Economics
K	Law and Economics
L	Industrial Organization
M	Business Administration and Business Economics • Marketing • Accounting • Personnel Economics
N	Economic History
O	Economic Development, Innovation, Technological Change, and Growth
P	Economic Systems
Q	Agricultural and Natural Resource Economics • Environmental and Ecological Economics
R	Urban, Rural, Regional, Real Estate, and Transportation Economics
Y	Miscellaneous Categories
Z	Other Special Topics

受験番号：

※記入しないこと

Graduate School of Economics, Hitotsubashi University
Master's Program in Economics (Starting from April 2023)
Spring Admission Exam - Research Proposal

Name :

Course applying for* : ☐ Academic Researcher Course ☐ Professional Analyst Course

Subject for the oral examination* :

☐ Macroeconomics ・ Microeconomics ☐ Statistics ・ Econometrics ☐ Economic History

* Please select one and tick a box

Reason for Application (Approx. 400 words**)

**Any word in this format is not included

➤ Research Themes (Proposal)

Example) Research related to XXXXX (←please delete the example when you write yours)

Pick up maximum three JEL codes which are the closest to your Research Themes* and enter them in order of proximity (*Refer to the JEL code list in the application guidelines)

Example: J, C, P (←please delete these when you write yours)

➤ What you have learnt during the undergraduate and/or after graduation (e.g. status of economics courses, or self-study in economics if you are not an economics student.)

➤ Objectives of higher education and future career plan

➤ Research theme you would like to pursue in our Master's Program (content, motivation for studying, how you have prepared to study, and how you will study after enrollment (study plan))

(Page break before the research proposal)

受験番号：

※記入しないこと

Name：

Research Proposal (Approx. 1,200 words**)

**Any word in this format and reference documents are not included

- Background of the study, awareness of the problem, previous research
- Objective, significance, and importance of the research
- Hypothesis (the answer to the question and the reason why the answer is obtained)
- Methodology of the research (data, analytical methods, theoretical framework etc.)
- Expected results
- Reference documents (at least three (3) previous research should be provided)

Supplementary material on language skills

Graduate School of Economics	Leave blank. Office use only
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Applicant's Name	
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1. Would you like to take the second stage oral exam in English? (Please tick) ☐ Yes ☐ No

2. Your native language

3. Proficiency in languages other than Japanese (if any):

<div></div>	Full working proficiency	Limited working proficiency	Elementary proficiency
Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<div></div>	Full working proficiency	Limited working proficiency	Elementary proficiency
Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please tick to indicate the level of your proficiency

Graduate School of Economics

Hitotsubashi University

2-1 Naka Kunitachi, Tokyo
186-8601 Japan

Leave blank. Office use only.

Fax: +81-42-580-8195

E-mail: econ-exam.gs@ad.hit-u.ac.jp

Letter of Recommendation

To the recommender:

- Please fill in the sections in **bold face**.
- Please send this letter of recommendation to econ-recommendation@ad.hit-u.ac.jp from your institutional email account. Private email accounts (e.g., gmail, outlook, etc.) are not recommended.
 - Subject: <applicant's name> letter of recommendation (e.g., Onebridge, John letter of recommendation)
 - Filename: <applicant's name>_recommendation.docx (e.g., onebridge_john_recommendation.pdf)

Applicant's Name: **Family name, First name, Middle name**

Please describe your relationship with the applicant, and the applicant's competence in his/her field of study (e.g., past studies and research results, future research plans, any special abilities that should be noted about the applicant)

Relationship with the applicant

Past studies and research results

Future research plans

Any special abilities that should be noted about the applicant

Date: **Month Day, 2022**

Recommender's name: **Family name, First name, Middle name**

Position or title: **position or title**

Affiliation: **affiliation**

Address: **address**

Phone number: **phone number**

Email: **Email address (please use your institutional email account. Private providers (e.g., gmail, outlook, etc.) are not recommended)**