**Graduate School of Economics**  Leave blank. Office use only.

**Hitotsubashi University**

2-1 Naka Kunitachi, TokyoFax: +81-42-580-8195

186-8601 JapanE-mail: econ-exam.gs@ad.hit-u.ac.jp

**Letter of Recommendation**

To the recommender:

* Please fill in the sections in **bold face**.
* Please send this letter of recommendation to [econ-recommendation@ad.hit-u.ac.jp](mailto:econ-recommendation@ad.hit-u.ac.jp) from your institutional email account. Private email accounts (e.g., gmail, outlook, etc.) are not recommended.
  + Subject: <applicant’s name> letter of recommendation (e.g., Onebridge, John letter of recommendation)
  + Filename: <applicant’s name>\_recommendation.docx (e.g., onebridge\_john\_recommendation.pdf)

Applicant’s Name: **Family name, First name, Middle name**

Please describe your relationship with the applicant, and the applicant’s competence in his/her field of study (e.g., past studies and research results, future research plans, any special abilities that should be noted about the applicant)

**Relationship with the applicant**

**Past studies and research results**

**Future research plans**

**Any special abilities that should be noted about the applicant**

Date: **Month Day, 20XX**

Recommender’s name: **Family name, First name, Middle name**

Position or title: **position or title**

Affiliation: **affiliation**

Address: **address**

Phone number: **phone number**

Email: **Email address (please use your institutional email account. Private providers (e.g., gmail, outlook, etc.) are not recommended**